

SCRUTINY BOARD (ENVIRONMENT, HOUSING AND COMMUNITIES)

**Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Thursday, 20th June, 2024 at 10.30 am**

(A pre-meeting will take place for all Members of the Board at 10.00 a.m.)

MEMBERSHIP

Cllr S Ali	- Beeston and Holbeck
Cllr B Anderson	- Adel and Wharfedale
Cllr L Cunningham	- Armley
Cllr L Farley	- Burmantofts and Richmond Hill
Cllr S Golton (Chair)	- Rothwell
Cllr K Haigh	- Farnley and Wortley
Cllr A Hannan	- Headingley and Hyde Park
Cllr N Harrington	- Wetherby
Cllr Z Hussain	- Roundhay
Cllr M Iqbal	- Hunslet and Riverside
Cllr A Maloney	- Beeston and Holbeck
Cllr A McCluskey	- Farnley and Wortley

Note to observers of the meeting: We strive to ensure our public committee meetings are inclusive and accessible for all. If you are intending to observe a public meeting in-person, please advise us in advance by email (FacilitiesManagement@leeds.gov.uk) of any specific access requirements, or if you have a Personal Emergency Evacuation Plan (PEEP) that we need to take into account. Please state the name, date and start time of the committee meeting you will be observing and include your full name and contact details'.

To remotely observe this meeting, please click on the 'To View Meeting' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

[Scrutiny Board \(Environment, Housing & Communities\) - 20 June 2024](#)

**Principal Scrutiny Adviser:
Rebecca Atherton
Tel: (0113) 37 88642**

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1. To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2. To consider whether or not to accept the officers recommendation in respect of the above information. 3. If so, to formally pass the following resolution:- <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified.</p>	

3

LATE ITEMS

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

DECLARATION OF INTERESTS

To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.

5

APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES

To receive any apologies for absence and notification of substitutes.

6

MINUTES - 21 MARCH 2024

5 - 12

To approve as a correct record the minutes of the meeting held on 21 March 2024.

7

TERMS OF REFERENCE

13 - 30

To receive a report from the Head of Democratic Services presenting the Scrutiny Board's terms of reference.

8

CO-OPTED MEMBERS

31 - 34

To receive a report from the Head of Democratic Services on the appointment of co-opted members to the Scrutiny Board (Environment, Housing & Communities).

9

PERFORMANCE REPORT

35 - 94

To receive a report from the Director of Communities, Housing & Environment that provides an overview of progress relating to key performance indicators identified by members as priorities within the remit of the Scrutiny Board (Environment, Housing & Communities).

10

RADON TESTING

95 -
104

To receive an update from the Head of Property Management on the outcome of phase 1 testing to date to assess the risk of radon gas to residents in Leeds.

11

SOURCES OF WORK & WORK SCHEDULE

105 -
128

To receive a report from the Head of Democratic Services on potential sources of work for the Scrutiny Board and the draft work programme for 2024/25.

12

DATE AND TIME OF NEXT MEETING

The next meeting of the Scrutiny Board (Environment, Housing & Communities) will take place on **18 July 2024 at 10.30am**. There will be a pre meeting for all members of the Scrutiny Board at **10.00am**.